

RRN FILMING AND PHOTOGRAPHY POLICY

Last reviewed: 10/2/25



Aims

RRN works with children and families as part of its activities.

The purpose of this policy statement is to:

- protect children and young people who take part in RRN's services, events and activities, specifically those where photographs and videos may be taken
- set out the overarching principles that guide our approach to photographs/videos being taken of children and young people during our events and activities
- to ensure that we operate in line with our values and within the law when creating, using and sharing images of children and young people.

This policy statement applies to all staff, volunteers, trustees and other adults associated with RRN

1. We Recognise That:

- sharing photographs and films of our activities can help us celebrate the successes and achievements of our children and young people, provide a record of our activities and raise awareness of our organisation
- the welfare of the children and young people taking part in our activities is paramount
- children, their parents and carers have a right to decide whether their images are taken and how these may be used, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation
- consent to take images of children is only meaningful when children, their parents and carers understand how the images will be used and stored, and are fully aware of the potential risks associated with the use and distribution of these images
- there are potential risks associated with sharing images of children online.

2. We will seek to keep children and young people safe by:

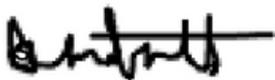
- asking for written consent from a child and their parents or carers before taking and using a child's image
- always explaining what images will be used for and how they will be stored.
- making it clear that if a child or their family withdraw consent for an image to be shared, it may not be possible to delete images that have already been shared or published
- never publishing personal information about individual children and disguising any identifying information (for example the name of their school or a school uniform with a logo) unless with the consent of the parent or carer.
- avoiding full face pictures and by otherwise photographing the child so that they can be recognised. For the avoidance of doubt all photographs of children should not reveal any features that might identify the child unless specific consent is given by the parent or carer and in the case of unaccompanied minors this applies as an absolute rule regardless of any consent given by the carer.

We will ensure that photographs and video footage will be kept securely. We will ensure that only photographs that might be used subsequently will be stored (others being deleted after an event). We will ensure that every 6 months the CEO will edit the photos in storage so only those that have a high chance of being used at a later date are stored thereafter. Staff and trustees will ensure that any photographs that they may take during the course of any RRN activity or event or that may be shared with them are compliant with these policies particularly with regard to protecting the identity of any child involved. As a rule volunteers are not allowed to take photos of children and young people unless expressly stated otherwise.

We are committed to reviewing our policies annually.

This policy was last reviewed on 10th **February 2025**.

Signed

A handwritten signature in black ink, appearing to be 'S. Smith', written over a horizontal line.

Chair of Board of Trustees

Dated 10/2/2025